



**UNIVERSITY  
ACADEMY 92**  
MANCHESTER

## **Safeguarding and Prevent Policy**

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1.1	30/06/2021	Revised to ensure compliance with Prevent Duty guidance including new section (3.7) on training. Titles of staff updated. IHRA definition of anti-Semitism included.	Director of Student Life

1.2	06/07/2021	Updated the purpose to include DSLs and DSOs as the structure, updated 2.2 to include volunteers, added 2.7, updated 3.2.3 to include 'young people' instead of 'child', added 3.2.6, updated 3.4.1 to reflect DSL and DSO structure, added the UK Data Protection Act 2018 to 3.5.2, added 3.6.4 in relation to KCSIE, added 3.6.5 to cover internet/network filtering, added / updated 3.7.1 in relation to staff training, added 3.7.2 related to formal training / certifications, and added LADO contact details to 5.1.3.	Director of Disruptive Learning
1.3	01/03/2022	Appendix added detailing procedure if safeguarding concern is raised as detailed in new 3.4.5 and 5.1.5	Director of Student Life
1.4	13/10/2022	Added in details to Purpose, Added 3.2.7 in overview, added to definitions, Added to related documents and added to Appendices	Director of Student Life

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## 1. Purpose

- 1.1 University Academy 92 (UA92) is committed to protecting children and vulnerable adults from abuse, which is overseen by the Designated Safeguarding Lead (DSL). This policy has been written to guide UA92 in its statutory and moral obligation to protect children and vulnerable adults from harm, abuse, neglect, exploitation or discrimination and its statutory duty to have due regard to the need to prevent people from being drawn into terrorism. The DSL promotes and implements the Safeguarding Policy, ensuring that it is reviewed regularly and acted upon.

This also includes Annex A which all members of staff are to read and understand.

## 2. Scope

- 2.1 This policy applies to all UA92 staff and students. It also applies to contractors, volunteers and casual workers.
- 2.2 This policy sets out guidance on appropriate support and action to be taken by UA92 staff, students, partners, contractors and volunteers.
- 2.3 This policy also covers students who are working with children and vulnerable adults, either employed by UA92, or on placement or as part of a research project (whether related to their course or as part of volunteer activity).
- 2.4 This policy outlines the responsibilities that employees and students have in relation to reporting suspected concerns about children and vulnerable adults.
- 2.5 The Counter-Terrorism and Security Act 2015 places an obligation on the institution “in the exercise of its functions, have due regard to the need to prevent people from being drawn into terrorism.” This is known as the “Prevent Duty”.

2.6 The Office for Students (OfS) monitors what registered higher education providers such as UA92 are doing comply with the duty and mitigate any risks that may arise.

2.7 UA92 will work with appropriate local agencies, and in particular Local Safeguarding Children's Boards (LSCBs), to ensure that children and vulnerable adults are safeguarded through the effective operation of UA92's safeguarding procedures.

### **3. Policy statements**

#### **Equality**

3.1 Equality, freedom and treating all persons with dignity and respect are fundamental human rights. As such UA92 is committed to making these central in all its work. UA92 is committed to the promotion of equality and will not unlawfully discriminate, or tolerate discrimination on the grounds of age, disability, ethnicity, gender identity, marriage or civil partnership, pregnancy or maternity, religion or belief, sex and sexual orientation. This policy will operate in accordance with this.

3.2 UA92 has a zero-tolerance approach to antisemitism in all its forms and has adopted the IHRA definition of Anti-Semitism that; "Antisemitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities."

### **4. Overview**

4.1 UA92 acknowledges that all individuals have the right to protection from abuse and a right to be safe in the activities that they participate in whilst on our campus.

4.2 UA92 recognises its general duty of care to prevent harm arising from its acts or omissions and its obligations under health and safety legislation to ensure that staff, students and visitors are not exposed to risks resulting from the way it conducts its undertaking.

4.3 UA92 recognises that children and vulnerable adults may be particularly at risk of abuse, and this policy outlines a framework for preventing such abuse and a mechanism for reporting and dealing with suspected concerns and allegations.

4.4 UA92 recognises the need to comply with Prevent duty in order to keep staff and students safe from being drawn into terrorism and this forms part of our obligations around safeguarding more broadly.

4.5 UA92 recognises the harm caused by institutional care for children (such as so-called 'orphanages') in a number of other countries, and the emerging evidence of children being trafficked to and from such institutions, we commit to Ensure that we do not promote or engage in volunteering and/or visits to such institutions for children. We will work to educate our students, staff and partners about this organisational stance, and the harms of so-called 'orphanage tourism' and institutional care.

4.6 UA92 will advise all parents / guardians / carers of learners under 18 of the existence of this policy and associated procedures, and the fact that this may require cases to be referred to the investigative agencies in the interests of the young person or vulnerable adult.

4.7 The Company has a statutory duty under Section 26 of the Counterterrorism and Security Act 2015 to have "due regard to the need to prevent people from being drawn into terrorism". The purpose of this policy is to define how the Company and its subcontractors can effectively meet this duty. The Prevent Strategy is part of the Government's overall counter-terrorism strategy, known as CONTEST. The aim of Prevent specifically is to stop people becoming drawn into terrorism.

The three specific strategic objectives under Prevent are:

- Respond to the ideological challenge of terrorism and the threat we face from those who promote it.
- Prevent people from being drawn into terrorism and ensure they are given appropriate advice and support.
- Work with sectors and institutions where there are risks of radicalisation that we need to address. (Prevent Duty Guidance in England and Wales; March 2015)

## **5. Definitions**

5.1 The term "children" refers to all those under the age of 18.

5.2 The term "vulnerable adults" refers to a person 18 or over who is or may be in need of community care services by reason of mental health or other disability, age or illness, and who is or may be unable to take care of themselves; or protect themselves against significant harm or exploitation.

5.3 UA92 has a legal responsibility to take appropriate safeguarding action in circumstances where there are signs and symptoms of, but not limited to, the following:

- Child abuse and neglect, including peer-to-peer abuse
- Child sexual exploitation
- Abuse of vulnerable adults
- Female genital mutilation
- Honour-based violence and forced marriage

- Modern slavery
- Radicalisation
- Mental Health
- Online Safety
- Cyber Bullying
- Child Sexual Exploitation (CSE)
- Breast Ironing
- Domestic Violence
- Drugs
- County lines
- Faith abuse
- Fabricated or induced illness
- Forced Marriage
- Honour based violence
- Gender based violence/violence against women and girls (WAWG)
- Gangs and Youth violence
- Peer on Peer abuse
- Revenge porn
- Sharing of images
- Teenage relationship abuse
- Up skirting
- Sexual Harassment
- Child Criminal exploitation
- Trafficking

## **6 Raising Concerns**

- 6.1 If there is a safeguarding concern as detailed in section 4.4 then the concern should be immediately reported following the safeguarding process to UA92's Designated Safeguarding Lead (DSL), the Director of Student Life, who will take appropriate action. The DSL will also be supported by the Designated Safeguarding Officer DSO (DSO), the Registrar and Secretary, who should be contacted in the DSL's absence.
- 6.2 Concerns about the conduct of members of staff or students with regard to this policy should be taken to the DSL.
- 6.3 Any concerns about the DSL should be taken directly to the CEO.
- 6.4 The DSL (or other party as outlined above) follows the procedure outlined in the appendix.

## **7 Records**

7.1 The Designated Safeguarding Officers will follow Trafford Borough Council's procedure and record the appropriate details on the Safeguarding Referral Form (see Appendix).

7.2 Accurate records are essential to informing appropriate decision making and actions. Records should follow the guidance below:

- Records should be kept factual. Staff should note that there is a possibility that the information they record could be shared with others or used as evidence in court.
- The safeguarding file should be kept separate to any other student records. Any handwritten notes/documents should be kept in a locked cabinet.
- All records of discussions and telephone conversations should be documented.
- A note is required on the student records system and student support file to indicate that there is a separate confidential file.
- All conversations regarding a child or vulnerable adults are always held in private in line with the UK Data Protection Act 2018 that includes General Data Protection Regulation (GDPR).

## **8 Prevention**

8.1. Where there are any organised activities on campus, UA92 will ensure that a risk assessment is carried out in order to promote the safety of vulnerable groups at risk.

8.2. Written consent will be obtained from parents/guardians/carers with regards to activities involving children in relation to:

- presence of children on campus without a responsible adult;
- taking and publishing images of children; and/or
- the participation of children in research (overseen by Ethics Committee)

8.3. UA92 also ensures when recruiting staff and volunteers, where appropriate, a Disclosure and Barring Services (DBS) check at the necessary level is undertaken.

8.4. UA92 follows the Keeping Children Safe in Education (KCSIE) statutory guidance for providers on safer recruitment, policy updates and staff training.

8.5. UA92 internet and network traffic is monitored in accordance with the IT Usage Policy and in accordance with the Prevent Duty.



## **9. Training**

9.1. UA92 will ensure that all members of staff with roles involving direct contact with children and/or vulnerable adults are appropriately trained and informed on the safeguarding processes as part of induction and on a regular basis thereafter, all new members of staff with direct contact with children and/or vulnerable adults will take part in formal safeguarding training with an assessment to confirm their understanding of the training.

9.2. UA92 employees with designated responsibility for child and vulnerable adult protection receive appropriate training and certification.

9.3. Prevent Awareness Training for identified staff will provide them with:

- an understanding of the factors that make people support terrorist ideologies or engage in terrorist-related activity.
- be sufficient to enable them to recognise vulnerability to being drawn into terrorism.
- be aware of what action to take in response – this is usually a clear understanding of how to share any concern.

## **10. Related documentation.**

- Children's Act 1989;
- Human Rights Act 1998
- Sexual Offences Act 2003
- Safeguarding Vulnerable Groups Act 2006
- Care Act 2014; and Working Together to Safeguard Children 2015.
- Data Protection Act 2018
- The Counter-Terrorism and Security Act 2015
- Student Disciplinary Regulations and Procedure
- Lumos #HELPINGNOTHELPING
- Prevent duty guidance: for higher education institutions in England and Wales
- Keeping Children Safe in Education (KCSIE): Statutory guidance for schools and colleges. (Department for Education, September 2023) [Keeping children safe in education - GOV.UK \(www.gov.uk\)](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/106521/Keeping-children-safe-in-education-2023.pdf)

## **11. Appendices**

11.1. Trafford Borough Council's Multi Agency Referral and Assessment Team (MARAT) form can be accessed via the following link:

<https://www.trafforddirectory.co.uk/kb5/trafford/fsd/service.page?id=ZCYE1Cn8vcM&familychannel=2600-4>

11.2. Trafford Borough Council's procedure for under 18s and adults can be accessed via the following link:

<https://www.trafforddirectory.co.uk/kb5/trafford/fsd/advice.page?id=xIKB9Y8bCol>

11.3. Trafford Borough Council's Multi Agency Referral and Assessment Team (MARAT) can be contacted via the following contact details

Telephone: 0161 912 5125                      8.30am to 4.30pm

0161 912 2020                      Out of Hours

E-mail: [edt@trafford.gov.uk](mailto:edt@trafford.gov.uk) (Adults out of hours)

[firstresponse@trafford.gov.uk](mailto:firstresponse@trafford.gov.uk) (Children)

11.4. Trafford Local Authority Designated Officers (LADO)

Anita Hopkins

Telephone: 0161 912 5024.

E-mail: [anita.hopkins@trafford.gov.uk](mailto:anita.hopkins@trafford.gov.uk)

11.5. List of local councils

[LocalGov.co.uk](http://LocalGov.co.uk) - Your authority on UK local government - Council Directory

## **12. Procedure re Safeguarding concerns to follow.**

12.1 There are concerns about a person's behaviour relating to safeguarding.

12.2 Do you need to take action immediately to ensure the safety of broader medical well-being of someone involved?

- (a) Yes – Call 999. Explain the issue and inform them that there might be a safeguarding issues. Then inform DSL once done.
- (b) No – Is the DSL implicated? If yes inform the CEO. If no inform the DSL.
- DSL will then proceed in line with this policy.
- DSL will seek advice from relevant internal and external stakeholders including but not limited to the Student Well-being and Disability Manager, Trafford Council, the Police and the DFE Prevent Lead before making any decision to formally refer.